



Terms and Conditions Effective 2025

Minimum Session Price

Health & Wellbeing Program - \$350

Relationships & Sexuality Education - 20 Students

Session Capacity Policy

There is a maximum capacity of 28 students per session for all Life Education Victoria (LEV) programs. This is to ensure the best educational experience for all students and staff.

If the maximum capacity is exceeded then a charge equal to the minimum session price of the program will be added to the final invoice. This will apply to each class which exceeds this limit.

This fee may be waived if approval has been granted by LEV in writing, prior to commencement of the booking.

Timing of Invoices

The payment terms on all invoices are 14 days.

All Primary School Programs - Upon allocation of the booking dates a non-refundable deposit invoice will be issued. The balance of the booking will be issued upon completion of the program.

Early Years Program - Upon allocation of booking dates an invoice will be issued for the full cost of the booking.

Reschedule Policy

All rescheduling requests must be emailed to hello@lifeedvic.org.au.

We kindly ask that you notify us at least 2 weeks in advance of your booking start date. If you don't notify us within this timeframe the following fee will apply:

- Primary School Programs = \$350 per rescheduled day
- Early Years Programs = \$150 per rescheduled session

Cancellation Policy

All requests must be emailed to hello@lifeedvic.org.au and a form will need to be completed to process the cancellation.



All Primary School Programs - We kindly ask that you notify us at least 4 weeks in advance of your booking start date. If you don't notify us within this timeframe a fee of \$350 per cancelled day will apply.

Any remaining balance of the deposit invoice will be credited to the school account. This credit is valid for 12 months from the date your booking has been postponed and can be applied to a future booking.

Early Years Program - We kindly ask that you notify us at least 4 weeks in advance of your booking start date. If you don't notify us within this timeframe a fee of \$150 per cancelled session will apply.

Credit Policy

If your booking cannot proceed due to external significant circumstances (i.e epidemic/pandemic), the deposit invoice will be credited to your account.

This credit is valid for 12 months from the date your booking has been postponed and can be applied to a future booking.

Life Education Victoria 2/951 Main Road, Eltham 3095

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